

Crane Lakes Homeowners Association  
Board of Directors Meeting (with membership)  
October 8, 2020

The Crane Lakes Homeowners Association Board of Directors Meeting was called to Order by President Joe Peterson at 7:00PM. President Joe Peterson, Vice President Tom Silk, Secretary Jenny Norado, Treasurer Sharon Sommer, Director Kacey Vogel, and Director Linda Nisbet were present. Director Deb Trainor was absent. There were approximately 45 members from the community present.

Minutes from the September 9, 2020, meeting were available to membership on the website. One change was made eliminating Sharon Sommers as a drop off person for the Food Drive. There were no further comments or corrections offered from the floor. The amended minutes were approved by unanimous consent.

The Treasurer's report is available to the membership on the website. Our Treasurer reported the totals of checking, money market account and CD balances. There was a request to add specific audit information. The annual audit was completed with no discrepancies reported and reconciled with the Sun Trust Bank statements. The audit was done by committee on October 8, 2020, which included Jim Dorsten, Chuck Husbands, Jean Hoon and Sharon Sommer, Treasurer of CLHOA, covering the period of January through December, 2019. The Treasurer's report with said change was approved by unanimous consent.

UNFINISHED BUSINESS:

1. The Board presented the Toys for Tots representative with a check for \$1,000.00. Crane Lakes was subsequently awarded the Commander Award from the Volusia Toys for Tots for its generous support.
2. Nominees for the 2021 CLHOA Board of Directors were presented and each addressed the membership present. Nominees included Michael DeWeil, Linda Nisbet, Jenny Norado and Kacey Vogel. There were no nominations offered from the floor. Ballots will be mailed to the membership on 10/20/2020. A motion was made by Joe Peterson to accept the four nominees and seconded by Tom Silk with none opposed.
3. Committee reports were presented by each of the committee chairperson or their representatives.

- FMO - The chairperson noted that Tom Weeks is our FMO representative and worthy of our vote this election.
  - 2020 Food Drive - Food drive money (cash or check), can be dropped off to Barb Hawkins. Food goods can be dropped at the ballroom between October 5, 2020 and December 2, 2020. If you need a pick up please contact Barb Hawkins. All donations to benefit the Victims Advocate Program of the Port Orange Police Department.
  - Membership - Membership remains at 406 and 4 rentals and 73 comps.
  - Activities - The Christmas Tree in the ballroom will be decorated on November 14th. We are waiting on management to make a decision on opening up the ballroom to full capacity.
  - Welcoming - Six new residents were visited by phone with five residents in backlog. A new member was introduced from the floor.
  - Health, Safety & Outreach - Fifty-six residents obtained flu shots on October 3, 2020, in the ballroom.
  - Statutory - Committee had a productive meeting with management. A report on forthcoming concerns such as rent increase, taxes, etc., will be presented next month by Randy Vogel, chairperson.
  - Building & Grounds - There have been reports of street lights being out. Please contact any of the Board members if you notice a light out in your area.
  - Performers - Meetings will start in October for the April 2021 event date.
  - 500 Club - Presented two attendees with prizes of \$100 & \$25 each.
4. Community updates include the following:
- Heating elements have been installed in the big pool;
  - Key fobs are active;
  - Traffic control assistance was requested for November 3rd voting day;
  - Five new tables have been located around the pool with 6 more coming;
  - Pool fencing was cleaned and painted;
  - Card room chairs have been reupholstered;
  - New card room drapes are on order.
5. Craft show money reimbursements are 20 rollovers, 7 refunds and 14 non responsive. This will not be finalized until October 31st.
6. Tom Silk is continuing to work on locating all keys.

#### NEW BUSINESS:

1. A Motion was made by Tom Silk and seconded by Sharon Sommers to approve the 2021 budget as posted with none opposed.

2. The Board will meet to discuss the logistics of the fully comped membership for 2021. this will include obtaining all membership information, methods of contact, special events, and members that choose to opt-out.
3. Updates will begin on policies and procedures. Liaisons will be contacting the chairpersons so they can be Board approved and formatted accordingly. The results will be posted on the website as a PDF for review.
4. Debbie Walke gave a design presentation on the island with drawings. The proposal is for three flags (USA, Florida & Crane Lakes) on 3 hurricane proof flagpoles with options for smaller flags or decoration around the perimeter of the island. Proposal attached.
5. (Open forum). The City of Port Orange has approved the new storage facility on Taylor Road across from the entrance of Crane Lakes. There will be an exit lane for entrance into the facility. No other information was available at this time.
6. (Open forum). The status of masks for voting day will be determined by the Board of Elections not by Crane Lakes.
7. (Open forum). the Board will look into the cleaning procedures in the ballroom after voting day.

Open forum was concluded. There were closing comments from Board members thanking Debbie Walke for her presentation and a reminder that Phase 3 in Florida still warns against large gatherings for seniors. The meeting was adjourned at 8:16PM by unanimous consent.

Respectfully submitted,

Jenny Norado

Secretary Crane Lakes Homeowners Association