

September 9, 2019  
**Crane Lakes Homeowner's Association, Inc.**  
**Board of Directors meeting**

A Board of Directors meeting for the Crane Lakes Homeowners Association, Inc. was held on September 9, 2019 in the Clubhouse Ballroom. The meeting was called to order by President Diane Grzelak at 3:00 PM. Present were, Secretary Peg Smith, Treasurer Sharon Sommer, Jean Hoon, Linda Nisbet and Rick Eskey. Vice-President Joe Peterson was absent

**Secretary's Report**, Peg Smith: The August 5, 2019 minutes were accepted as written.

**Treasurer's Report**, Sharon Sommer: The Profit and Loss and the Balance Sheet financial report was presented.

**Activities Report**, Barb Risdon was absent: It was stated that 114 tickets had been sold for the HOA 50's Dance on September 31<sup>st</sup>.

**Membership**, Linda Rocco: As of August 31, 2019 there were 316 new and renewed members, 58 comps and 4 renters for a total of 378. At the same time last year there were 318 new and renewed members, 74 comps, and 7 renters for a total of 399. The main difference is in the greater number of comps last year versus this year.

**Welcoming Committee**, Sharon Little was absent: It was shared that visits to new residents is continuing.

**Building and Grounds**, Joe Peterson was absent: A comment was made that management did a good job in securing the Clubhouse and other community facilities.

**Health and Safety Committee**, Rick Eskey: Flu shots will be available on October 4<sup>th</sup>.

**FMO Report**, Bill Hawkins: There are no summer meetings and the next FMO meeting will be held on October 7, 2019.

## **Old Business:**

- The Statutory Committee is expecting the notice of rental increases soon in late September. They will then schedule a meeting with management for discussion.
- In regard to the Election of Board Member's timeline, the first mailing to residents will take place on September 13<sup>th</sup> and a second mailing to HOA members containing the ballot and the proposed annual budget will occur on October 22<sup>nd</sup>. There will be 5 openings on the HOA Board and members are encouraged to consider applying.
- A "Bingo Bash" fund-raiser will be held on October 26<sup>th</sup> for residents and non-residents. The goal is to sell 200 tickets. The doors will open at 10:00 AM with Bingo to get underway at 11:00 AM. Box lunches are included in the ticket price.
- The HOA will be receiving and coordinating all HOA items for the Courier. More information will be forthcoming.
- Speakers for upcoming HOA Informational Meetings are as follows:  
September – Port Orange Mayor Don Burnette, October – State Senator Tom Wright, November – Waste Pro on Recycling, December – Crime Prevention Task Force

## **New Business:**

- A copy of the proposed 2020 HOA budget was shared with Board members for review and discussion.
- The Audit Committee Report was read.

*An Audit recommendation was made that for the 500 Club drawings, beginning in October the winners names and address be given to the Treasurer to make out the check and mail to the winners. Jean Hoon made a motion to that effect and it was seconded by Sharon Sommer. Vote 6 – 0.*

- The Fire Department will conduct Toys for Tots from October 14 to December 2<sup>nd</sup>. The HOA will participate again. Watch for more information to come.

## **Open Forum:**

- Topics addressed by residents were as follows:
- It was reported that the HOA Food Drive in conjunction with the Port Orange Police Department will take place from October 7 thru December 3.
- More information will follow.
- It was suggested that the HOA comp members receive a letter advising them of the length of their time before they need to become a paying member, which will be from October 1 until the following year in December.

### **Board Members:**

- President Diane Grzelak read, with regret, her letter of resignation, due to continuing to work on her health concerns, effective January 1, 2020. In reflecting back on her service to the BOD, she remembered joining the Board when she was appointed to fill the position of a former Treasurer, who passed away suddenly. That was in 2010, nine years ago, and she has decided to give some of the newer people in our community the opportunity to serve on the Board.

**Adjournment: 4:34 PM**

**Respectfully Submitted, Margaret A. Smith, HOA Secretary**