

**Crane Lakes Homeowners' Association, Inc.**  
**Minutes of the Board of Directors Meeting**  
**February 4, 2019**

A Board of Directors Meeting of the Crane Lakes Homeowners' Association, Inc. was held on Monday, February 4, 2019 in the Clubhouse Ballroom. The meeting was called to order at 3 PM with President Diane Grzelak, Vice President Joe Peterson, Treasurer Sharon Sommer, Director Jean Hoon, Director Linda Nisbet, and Director Rick Eskey present. Secretary Peg Smith was absent. The Pledge of Allegiance was recited and a moment of silence was held to remember all veterans and deceased residents.

**Secretary's Report:** Jean Hoon. There were no corrections or additions for the minutes of the January 7, 2019 Board of Directors Meeting and the January 10, 2019 Addendum from the Informational Meeting, so the minutes were accepted as written. Jean read a letter from the Port Orange Regional Library thanking Jerry and Marci LaFrance and the Crane Lakes Library committee for the books donated to the library which generated funds to support the Port Orange Library. The HOA Board thanked our Library Committee. A letter was also read from the Port Orange Police Department thanking Barb and Bill Hawkins who chaired the 2018 Food Drive and also thanked the community of Crane Lakes for their food donations to support the Santa to the Rescue Program. The HOA Board again thanked all who donated and the Hawkins' for chairing this event.

**Treasurer's Report:** Sharon Sommer gave the financial reports. Sharon will check her records to see where the 6 \$50 gift cards for Register to Win and Check in to Win were reflected in the Expenses.

**STANDING COMMITTEE REPORTS:**

**Activities:** Barb Risdon.

Magic Show: 159 tickets were sold with a profit of \$427.

Daytona Playhouse Murder Mystery: February 16<sup>th</sup>, tickets on sale now.

Home, Health, & Business Expo: February 23<sup>rd</sup>, free for residents to attend. 48-50 vendors.

Carpenters Once More: March 2<sup>nd</sup>, Tickets on sale starting February 6<sup>th</sup>.

Trash & Treasure: March 9<sup>th</sup>, 8 tables left for sale. Contact Linda Rocco if interested.

Trim A Tree: Iris Obie will chair this event for 2019.

Barb Risdon stated a resident would like to have a dance event, sell tickets at the door and have it as an HOA sponsored event. After a lengthy discussion, **Joe Peterson made a motion, seconded by Linda Nisbet, with a unanimous vote except an abstain by Diane Grzelak (because of a Board member being absent) that the HOA has a Policy and Procedure for any HOA sponsored event and any HOA sponsored event must follow the Policy and Procedures.**

Barb Risdon also suggested that ticket sales for events be moved from the ballroom to the conference room. Concerns were raised that not only are event tickets sold on Wednesday, but HOA Memberships and 500 Club sales are also done on Wednesdays and that would cause confusion as to what was being sold where and for bingo players. Linda Nisbet, chair of Bingo would consider all comments and make a decision.

**Membership:** Linda Rocco. 12 new & 250 renewal= 262, 15 comps, 4 renters = 281. In 2018 we had 330 members as of 1/31, which included 39 comps.

**Welcome Committee:** Sharon Little. The Meet & Greet was a success with 51 new residents present out of the 80 new residents for 2018, also 28 representative from activities and BOD were present. An estimate of 80-100 people attended. The Board stated they would put a budget item for this committee for 2020. The committee has not yet received names of new residents for January from the office.

**Performers:** Joyce Brown. Show is Viva Las Vegas with 50-60 involved with ongoing practices. Show is on April 12 & 13 with dress rehearsal on the 11<sup>th</sup>. Jamie Schisler is the sound engineer and he did an inventory of the equipment, cables, etc. that we have and the only thing that is needed for better sound quality is a subwoofer, and he found a used one at Total Entertainment for \$415.34. **A motion was made by Joe Peterson, seconded by Sharon Sommer with a unanimous vote, except abstain by Diane Grzelak, to purchase the subwoofer for \$415.34.** The BOD thanked Jamie for his guidance as the sound engineer.

**Building & Grounds:** Joe Peterson. Management has agreed to meet monthly with Joe Peterson, chair, to discuss issues the committee has found. Walter Elden, a Crane Lakes resident, gave the BOD a handout and discussed his issues with tree threats to target homes and tall cypress trees in nature areas. The Board stated that they have taken Mr. Elden's concerns and emails to Management. After a lengthy discussion, Diane stated that she would ask Management to meet with Mr. Elden and do an inspection along with him. Mr. Elden also requested to be a member of the Building & Ground committee. Meeting of the Building & Ground Committee is Thursday, February 7<sup>th</sup> at 9 AM.

**FMO Representative:** Bill Hawkins. This month's meeting was here at Crane Lakes this morning. Bill said there was a large turnout for the meeting. The Board thanked Barb and Bill Hawkins for chairing this event again this year.

#### **UNFINISHED BUSINESS:**

**Ticket Sales:** Diane stated that the tickets just printed for the Carpenters has "nonrefundable ticket" printed on the tickets.

**Management Meeting:** Diane: The Management Meeting with the BOD was held on January 16<sup>th</sup> and the following items were discussed:

- \*Key Fobs - After the meeting Craig Wells stated that the vendor chosen ran into a problem with exiting the pool area because the city wants them to be panic accessible in the event of an emergency, so they are working with fabricators to make that available and still make it resident friendly, so hopefully soon they will be able to move forward.
- \*Speeding - The gate keepers will be giving out a speed limit sign to all guests coming in. A full page will be put in the Courier. Also discussed, the color of the arm should be brighter yellow.
- \* Additional Cart Parking - Management is planning on putting 20 cement parking spots by the Roost, directly behind where the parking is now.
- \* Commercial Vehicles being driven by residents and in their driveways - There is no rule or regulation on this.
- \* Inspections - Inspections are done quarterly. The HOA Building & Grounds Committee can take the home addresses that need work, weeds or house washing and the chair, Joe Peterson, will meet with Vicky & John to give the list to them to

address the problems.

- \* Ballroom loose carpet trim - fixed.
- \* Rules & Regulations not being enforced - Diane is resending to Craig Wells the Prospectus with concerns highlighted.
- \* Scooter being ridden at night without lights - Vicky will put a notice in the Courier.
- \* New Road/ New Homes area - 8 new homes are going in this area with larger lots. These new residents will enter the community where all residents enter, go up Bald Eagle and take the new road to their homes. There will be a new maintenance Building and HOA will be offered a storage area for rent. (HOA currently pays \$2,200/yr. for off-site storage). Workers will enter the community from another entrance used for bulk deliveries.
- \* Pickle Ball Courts - There will be 4 pickle ball courts and possibly bleachers to be used for tournaments and an area for coolers.
- \* Corn Toss Game instead of Horseshoes - Management agreed with this if HOA purchases the game and maintained the bean bags.
- \* Island Plans - Management is discussing possibilities.

Election Workshop for 2020 Election: Paul Keitz has agreed to be Ad Hoc for this.

Email Chimp: Linda Nisbet. Linda is revising the email list.

#### **NEW BUSINESS:**

Visitors Pass: Linda Nisbet has come up with an idea for residents with vacationers for 1-2 weeks. A visitor can register with the office and be given a pass for their car/dashboard so they would not have to check in each time they go through the gate when entering the community. Linda will take her idea to Management.

#### Review of Dates:

Worker's Appreciation Picnic: April 8<sup>th</sup>. Joe has gotten approval from Management.

4<sup>th</sup> of July Party: A suggestion was made to have this on June 29<sup>th</sup> and name it "Picnic in the Park". The Board will check this date with Management.

Yard of the Month: Kacey Vogel approached the Board regarding the idea of having a "Yard of the Month". This would be a non-HOA event, Kacey would need Management approval.

#### **MEMBER PARTICIPATION:**

Bill Hawkins questioned all the trees being taken down in the new section. He asked if the rule for taking down a tree and replacing a tree applies. Linda Rocco questioned this rule about the palms taken down in the pool area.

Lucy Stoddard was welcomed as attending her first HOA meeting.

**BOARD MEMBER PARTICIPATION:** Rick Eskey was encouraged with the interest of Walter Elden wanting to be on the Building & Grounds committee and James Schisler being the sound engineer for events.

**PRESIDENT COMMENTS:** Diane Grzelak thanked everyone for coming and sharing ideas. Anyone with questions or concerns is welcome to contact a board member. Peg Smith is returning to the Board for the Informational Meeting after an illness.

**ADJOURNMENT:** 4:45 pm

Respectfully submitted by Jean Hoon, HOA Director