

DEPOSIT FORM

Event Name: _____ Event Date (s): _____

Chair: _____ Co-Chair(s): _____

Tickets/Tables/Membership/Other:

(Circle Applicable Ticket Type Below)

	# Sold		Price		Total \$
HOA Tickets/Tables/Other Sold:	0	@	\$0.00	=	\$0.00
Non-HOA & Guest Tickets/Tables Sold:	0	@	\$0.00	=	\$0.00
TOTAL # of TICKETS SOLD:	0		TOTAL \$ SOLD:		\$0.00

Other Income (Raffles, Donations, Bake Sale, etc.) \$0.00

TOTAL INCOME: \$0.00

Check #	Check Amount	Quantity		Denomination		Total
_____	_____	0	x	\$100.00	=	\$0.00
_____	_____	0	x	\$50.00	=	\$0.00
_____	_____	0	x	\$20.00	=	\$0.00
_____	_____	0	x	\$10.00	=	\$0.00
_____	_____	0	x	\$5.00	=	\$0.00
_____	_____	0	x	\$1.00	=	\$0.00

TOTAL CHECKS:
(including page 2) \$0.00

TOTAL CASH: \$0.00

Total Deposit Submitted (Cash + Checks) \$0.00

Signatures

Date

Event Chair: _____

Activity Chair or Treasurer: _____

H.O.A. Treasurer: _____

Activities: All funds (cash & checks) must be submitted to the Activity Chair within 1 week of sales.

The EVENT chair must sign & date the deposit form

The ACTIVITY CHAIR (if applicable) will sign & date the form and make 1 copy for the HOA Treasurer

The original copy will be signed by the HOA Treasurer when the deposit is submitted

The original copy will be kept by the Activities Chair

